

Welcome to Pacific Christian School!

Pacific Christian School was started in 1960 by a group of parents determined to provide their children with a quality education from a Christian perspective. Our mission is to *“nurture students in Christ-like living, critical thinking and joyful service to be faithful citizens in God’s world.”*

Registration in PCS is open to children of committed Christian parents who support the school’s religious and philosophical principles as expressed in the constitution and who are regularly attending a Christian church.



**PACIFIC
CHRISTIAN
SCHOOL**

Please complete the Following

On-Line Forms: (www.PacificChristian.ca)

- Registration Form (one per child applying)
- Legal Residency Form (one per family)
- Shared Commitment Agreement/Statement of Faith (one per family)
- Clergy Reference Letter (request to clergy via on-line form, one per family)
- Volunteer Form (one per adult)

To Submit to the school office:

- Academic Transcripts or Reports
Copy of the three most recent progress reports
- Special Education or Learning Assistance Reports (if applicable)
School-based IEP, psycho-educational reports, OT reports, etc.
- Legal Documentation
Copy of Birth Certificate, Canadian Citizenship Card , Student Visa, or Study Permit
- Copy of any court order pertaining to your child(ren)
- Application Fee
\$200 processing fee per family payable to PCS (non-refundable)
- Capital Levy Fee (if applicable)
\$500 one-time payment payable to PCS

Nurturing students
in Christ-like living,
critical thinking and
joyful service to
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You will be contacted for a Face to Face Interview once the office has received all of your paperwork. This is not a formal interview or test, but an opportunity for you to explore and ask questions about our school community. It also allows us to get to learn more about you and your child so that we can ensure the suitability and appropriate placement of your child. If your child is going into grades 8-12 it might be appropriate to have him/her join the interview.

Thank you for your interest in Pacific Christian School. We look forward to meeting you.

Sincerely,

Lorna Herzog, Secondary Principal
Bill Helmus, Elementary Principal

Registration Dates

March 1	Application deadline for Special Needs students new to PCS who currently (or may be) eligible for Special Education Funding
March	New Parent Information Seminar for families who have applied before March 1
Spring	Re-registration deadline for families with children currently enrolled at PCS (Date Varies)
Early May	New Parent Information Seminar for families who have applied after March 1
May 31	Application deadline for students who have learning needs likely requiring Learning Assistance and/or behavioural support.
June 15	Deadline for submitting pre-authorized payment form for tuition for the following year
Early September	New Parent Information Seminar for families who applied after early May

Class Sizes

Pacific Christian attempts to follow these guidelines (with a flex factor allowing up to 2 or more students per class as needed):

Kindergarten: 20 Grades 1-3: 22 Grades 4-7: 25 Grades 8-12: 26

Registration Acceptance

In filling classes, the following are considered in priority order:

1. First and most importantly is the Christian commitment of parents and students, as evidenced by church involvement, active Christian service, pastor's reference, testimony, etc.
2. Prior involvement in other Christian Schools, particularly member schools of the Society of Christian Schools in B.C. and Christian Schools International.
3. An assessment of the school's ability to deliver an appropriate program, and to provide the appropriate staffing and facilities, in order to address the specific educational, social, emotional, behavioural and physical needs of the child.
4. Enrollment of all children in the family.
5. Application date.

Waiting Lists

If classes are full, the student(s) will be placed on a wait list until September 15. If space does not become available, reapplication for the following year will be accepted.

Additional Information

1. Registration deposits will not be refunded if your application is approved or if your application is approved and you choose not to accept.
2. Families enrolling their children at PCS for the first time are not eligible to apply for tuition reduction, unless they are transferring from another Christian school.
3. All new students from Grade 2-12 will be given an academic screening test. Students with achievement outcomes in the low average range or below, may be asked to return for more extensive testing.
4. Interviews will preferably take place after parents have attended the New Parent Information Seminar, and for elementary students, after the academic screening test has been administered.

2019-2020 Tuition Fees (subject to approval at the May 29, 2019 AGM)

	Total	Monthly over 10 months	Monthly over 12 months	If One payment by Sept 15
1 child in Elementary (Grades K- 7)	\$6,365	\$637	\$530	\$6,270
2 children, both in Elementary (Grades K- 7)	\$8,487	\$849	\$707	\$8,360
3 or more children all in Elementary (Grades K- 7)	\$8,949	\$895	\$746	\$8,815
1 child in Secondary	\$7,890	\$789	\$658	\$7,772
2 children, at least 1 in Secondary	\$10,974	\$1,097	\$915	\$10,809
3 or more children, at least one in Secondary	\$11,447	\$1,145	\$954	\$11,275
3 or more children all in Secondary	\$11,526	\$1,153	\$961	\$11,353

- Tuition is payable on the first day of each month via pre-authorized bank account debit. Parents are requested to return the form authorizing the school to debit their account along with a voided cheque for verification purposes.

You can deduct 1.5% off your tuition if the total tuition is paid in full by September 15 (cash or cheque).

- New families, with children in Grade 2 and up, pay a \$500 capital levy fee. This is waived if the family is transferring from another Christian school.
- Families starting after September 1 must complete the pre-authorized form along with a cheque for the September tuition fee and return it to the office before their children start school.
- You are encouraged to pay tuition over the 10-month schedule if at all possible.** Families who choose to pay over 12 months should be aware that if they withdraw students before the school year is completed there will be an adjusting amount charged for deferred tuition.
- Parents are required to give a minimum of **ONE SCHOOL MONTH'S** notice of a student leaving or the following month's tuition will be charged. This means that families who notify us after June 1 that their children will not be returning to PCS in September will be responsible for September fees. Notification of withdrawal must be done by submitting the online Withdrawal Form.

Refund Policy

- Registration deposits will not be refunded if your application is approved or if your application is approved and you choose not to accept.
- Registration deposits will be refunded if your application is not approved, if you withdraw your application before an interview takes place or if space is not available.